

Jackson County Emergency Telephone System Board  
Minutes of May 15, 2006

At approximately 7:05 p.m. Ross Bedar called the meeting to order. Members present were: Jeff Anderson, Ross Bedar, Mark Berkowitz, Mike Bilderback, Jeff Bock, Jim LeBeau, Robert Ledbetter, Randy Mathis, Dottie Miles, Bob Morgan, Kevin Reeves, and Todd Sigler. Also in attendance were John Clemons, Patrick Lustig, and Pat Furtak.

Motion by Robert Ledbetter to approve the minutes of the April 17, 2006 JCETSB meeting. Seconded by Mark Berkowitz. Motion carried.

Randy Mathis, Financial Officer, made a motion to pay the bills in the amount of \$10,853.26 as presented. Motion seconded by Dottie Miles. Motion carried.

Jeff Anderson asked if the Barcom bill included previous equipment or if it was all-new. The security system is completely new.

Jeff Bock noted there was no fuel bill. Pat Lustig deferred the question to Pat Furtak, who said none had been received.

There were no officer reports.

Ross Bedar reported the Executive Committee had met before the regular meeting and would go into an Executive session to discuss Pat Lustig's contract.

As Financial Officer, Randy Mathis commented that A. G. Edwards was "missing" some funds, which were used to purchase the new building.

John Clemons submitted the Attorney's report. John said he had reviewed the final draft of the Memorandum of Understanding to cover the Project Medical Director's access to records. He feels it is in a proper form to protect the JCETSB and needs to be signed. The Jackson County Sheriff, SIH Services, Carbondale Memorial Hospital and Dr. Doolittle have signed the memorandum.

John spoke with Carbondale City Attorney Birkbigler and is in the process of drafting an agreement to cover the City of Carbondale Planning Office's request for road data.

Pat Lustig reported our GIS Technician had spoken with the person requesting the information and they did not seem to be fully aware of how the road data would be used. Pat said he would speak with Beth Ponce, the city planner, but Pat feels we should have an intergovernmental agreement for future use.

Pat Lustig submitted the Director's report. In response to a question of where 911 stood regarding the \$15,000 allocated for expenses, Pat said that as of May 10, 2006, Quick Books showed an expenditure of \$17,642.07 thus far which included the security system, carpeting, and the phone system, which are high price items. The credit card bills have not yet been received

and they include replacement items, which had been removed, and maintenance and repair supplies. Pat believes total expenditures will be under \$19,000 and at the next JCETSB meeting he will have a complete listing.

Ross Bedar, Steve Dixon, Melinda Woker and Pat Lustig will attend the NENA Conference in Pittsburgh, PA on June 10<sup>th</sup> thru June 15<sup>th</sup>.

Old Business – Motion by Jeff Anderson to approve and sign the Memorandum of Understanding between the Project Medical Director, and the JCETSB, which gives Dr. Doolittle access to records. Seconded by Kevin Reeves. Motion carried.

New Business – Ross Bedar congratulated Pat Lustig and his staff on the work that was done to put the office in order.

Pat Lustig said Jackson County 911 had “inherited” a washer and dryer that the former owner left behind. He asked what could be done to dispose of the items. John Clemons said to call the former owner to be sure he does not want them. Kevin Reeves is to notify the fire departments to see if any of them are interested.

Jeff Anderson said his successor as Chief of the City of Carbondale Fire Department is to be named on June 1, 2006 and will attend the June JCETSB meeting.

Motion to go into executive session to discuss the contract of the Director was made by Mark Berkowitz. Seconded by Robert Ledbetter. Roll call was taken and it was an unanimous “yes”. Motion carried.

Meeting went into an executive session at 7:28 p.m.

The meeting returned to open session at 8:10 p.m. with no action taken.

Motion by Mark Berkowitz to offer Patrick Lustig a contract with a salary increase of 6% the first year, 5% the second year and 5% the third year and to continue the current contract with no change other than salary. Seconded by Jeff Anderson. Motion carried.

Pat Lustig reserved time to consider the offer and asked if the contract ran April 15, 2006 to April 14, 2007. JCETSB agreed to allow time.

Motion to adjourn by Dottie Miles. Seconded by Mike Bilderback. Motion carried.

Meeting adjourned at 8:14 p.m.