

Jackson County Emergency Telephone System Board
Minutes of January 28, 2008

Ross Bedar called the Jackson County Emergency Telephone System Board meeting to order at approximately 6:00 p.m. Members present were: Ross Bedar, Mark Berkowitz, Robert Burns, John Evans, Jim LeBeau, Robert Ledbetter, Randy Mathis, John Michalesko, Dottie Miles, Bob Morgan, and Todd Sigler. Also in attendance were John Clemons, Patrick Lustig and Pat Furtak. Mike Bilderback, Jeff Bock, and Kevin Reeves were excused.

According to the JCETSB By-laws, officers are elected in January of the New Year. Ross Bedar turned the meeting over to John Clemons until a chairman is elected.

Nominations were opened. Dottie Miles nominated Ross Bedar to be Chairman. Robert Burns seconded the nomination. Robert Burns made a motion to close nominations. Seconded by Dottie Miles. Unanimous voice vote to close nominations. Ross Bedar elected JCETSB Chairman by a unanimous vote. Meeting was relinquished to Ross Bedar.

Nominations for Vice-Chairman were called. Robert Burns nominated Jim LeBeau to be re-elected Vice-Chairman. Seconded by Mark Berkowitz. Motion by Robert Burns and seconded by John Michalesko to close nominations. Voice vote taken to close nominations, all ayes. Jim LeBeau is re-elected JCETSB Vice-Chairman by a unanimous vote.

Nominations for Secretary were called. Mark Bilderback nominated Dottie Miles as Secretary. Seconded by Bob Morgan. Motion by Robert Ledbetter and seconded by Robert Burns to close nominations. Voice vote taken, all ayes. Dottie Miles is re-elected JCETSB Secretary by a unanimous vote.

Nominations for Financial Officer were called. Robert Ledbetter nominated Randy Mathis and seconded by Dottie Miles. Motion by Todd Sigler and seconded by Robert Burns to close nominations. Voice vote taken, all ayes. Randy Mathis was re-elected JCETSB Financial Officer by a unanimous vote.

Motion by Robert Ledbetter to approve the minutes of the November 19, 2006 JCETSB meeting. Seconded by Dottie Miles. Motion carried. Due to a lack of a quorum there were no December 17, 2007 minutes. There was a general discussion and no decisions were made.

Randy Mathis, Financial Officer, made a motion to pay the bills in the amount of \$13,800.56 as presented. Motion seconded by Bob Morgan. Motion carried.

There were no Officer reports.

The only Committee report was presented by Robert Burns, Chairman of the Operations Committee. Robert Burns stated the committee met prior to the regular JCETSB meeting. The committee discussed requests from individuals for CAD information in addition to 911 recordings pursuant to a subpoena. The committee said the current policies pertaining to CAD information requests are adequate and do not need to be changed. Individuals requesting such

information need to contact the agency involved. Each agency will have a person assigned to handle these requests.

Also discussed were individuals not complying with the posting of road signs on private roads as required by Ordinance 2000-2. Robert Burns will consult States Attorney Wepsiec regarding this, as it is an ordinance violation. The Jackson County 911 Office is to continue sending letters notifying the owners that a road sign is missing or incorrect for their private road.

“Julie” has made a request for GIS information. Since “Julie” is not a governmental agency even though it is a not for profit agency, the committee felt it reasonable to reject their request.

Robert Burns motioned the JCETSB deny the request for GIS information by “Julie”. Seconded by Todd Sigler. Motion carried. This concludes the Operations Committee report.

John Clemons submitted the Attorney’s report. On January 29, 2008 John will send the completed intergovernmental agreements to the Illinois Commerce Commission and the Attorney General as required by law. The missing agreements will be sent as they are received.

As requested to do so, John has contacted IDOT and the U.S. Department of Transportation regarding the issue of larger road signs. He is also reviewing the federal statutory provisions and regulations. Official responses to his requests have not been received.

John distributed a memo regarding questions as asked by the 10 County Consortium for Next Generation 9-1-1. The questions were in regard to forming a separate board, entering into intergovernmental agreements, and a logo. John said a governing board would be in violation of the Emergency Telephone System Act. Intergovernmental agreements would be necessary. Also, a logo could be developed and used.

One (1) subpoena request has been received.

Pat Lustig submitted the Director’s report. Pat has completed his annual filing report and forwarded it to the Illinois Commerce Commission.

Mobile Training Unit 15 is sponsoring a Medical Priority Dispatch course on March 3-5, 2008 at John A. Logan College.

The Infrastructure Maintenance Fee Grant Funding has been received and deposited in the A. G. Edwards money market account. Pat has asked for and received a current quote for the Eventide recording equipment from Nelson Systems. The quote was included in the Board packet. Bids are not required since this product is on state bid. The quote is for approximately \$56,500; about \$2,000 over the grant we received. We have requested digital cards for future expansion. Pat is negotiating maintenance after the first year. The grant requires a letter be sent by March 30, 2008 stating the monies were spent as required. Pat will ask Shelnut & Associates to prepare the letter.

The JCETSB members have been asked to sign waivers from Liberty Mutual, excluding them from workman’s compensation. We had to pay the premium or our policy would be cancelled. Debbie Glasco, our insurance representative, stated we would be reimbursed upon receipt of the waivers.

Pat told John we have not received a subpoena fee from the States Attorney Office. John will bill the office.

Pat has received a summons to serve on Jury Duty Feb. 19th – Feb. 29th.

On March 3, 2008 Pat will be leading a coalition of INENA members to meet with our legislators in Washington. The conference is 3/3/08 thru 3/6/08. Pat will try to meet with Congressmen Shimkus, Johnson and Costello for federal grant funding for our 9-1-1 Next Generation project.

A call volume report is in the packet.

Old Business – Motion by Jim LeBeau to approve the JCETSB meeting dates for 2008 and January 2009. Seconded by Todd Sigler. Motion carried.

The employees' holiday schedule does not need to be approved each year unless there are changes to the Employees Manual.

New Business – John Clemons reported according to the semi-annual review of closed meetings there are no minutes of closed meetings. All minutes are open.

Dottie Miles motioned the purchase of the Eventide Recording System from Nelson Systems in the amount of \$56,559.92 subject to approval by our legal counsel. Seconded by Jim LeBeau. Motion carried.

Motion by Robert Ledbetter to adjourn. Seconded by Mark Berkowitz. Motion carried.

Meeting adjourned at approximately 6:52 p.m.