

Jackson County Emergency Telephone System Board  
Minutes August 15, 2011

Chairman Ross Bedar called the Jackson County Emergency Telephone System Board meeting to order at approximately 6:00 p.m. Members present were: Mark Berkowitz, Mike Bilderback, Robert Burns, John Hudson, Randy Mathis, John Michalesko, Dottie Miles, Jody O'Guinn, Todd Sigler, and Steve Swafford. Also in attendance were John Clemons and Patrick Lustig. Chris Mueller was excused. John Evans and Jeff Bock were absent.

Motion by Mark Berkowitz to approve the minutes of the June 20, 2011 JCETSB meeting. Seconded by Randy Mathis. Motion carried.

Randy Mathis, Financial Officer, motioned the July 18, 2011 bills in the amount of \$3111.49 be paid as presented. Seconded by Mike Bilderback. Motion carried.

Randy Mathis, Financial Officer, motioned the August 15, 2011 bills in the amount of \$4831.18 be paid as presented. Seconded by John Hudson. Motion carried.

Officer Reports – None

Committee Reports – None

John Clemons submitted the Attorney's report. The semi-annual review of closed meetings minutes pursuant to the Open Meetings Act has been completed. There are no closed meeting minutes to review in the January – June 2011 time period. Additionally, there are no previously closed minutes. All JCETSB minutes are open for public review.

There was one (1) subpoena inquiry by a citizen.

Article 12 of Director Lustig's employment contract calls for a yearly performance review. Chairman Bedar asked that a performance evaluation form be sent to each Board Member with a thirty-day return response requirement. Mr. Clemons will compile the results and share them with the Board.

John indicated that further discussion of the Clearwave Network Services Agreement is necessary.

John reviewed the Mediacom TLS Network Services Agreement for the computer aided dispatch system and concluded that the 36 month agreement ends on 9/14/2012. John indicated that there is a 60 day notification requirement for termination.

Patrick Lustig submitted the Director's Report. The Clearwave Network Service Agreement was enclosed in the Board Packet. Clearwave will provide the Emergency Service IP Network for the Next Generation 9-1-1 Project. Board Action is requested.

The Federal Communication Commission has requested that the membership of CSI meet with the Commission in Washington regarding our Next Generation 9-1-1 project. The FCC has indicated that current rules will not inhibit our efforts to transition to an IP platform. Another conference call is scheduled for August 16, 2011 prior to the meeting with the Illinois Commerce Commission.

At the June 15, 2011 CSI meeting, the membership voted to retain John Kelly as counsel. Mr. Kelly will represent the 16 ETSBs at the Illinois Commerce Commission proceedings. The 16 ETSBs will petition to be the 9-1-1 System Service Provider for the pilot project. A formal resolution is enclosed in the Board packet. Board action is requested.

It is time for the annual road sign inventory. Director Lustig asks that we discontinue the inventory. There are mechanisms in place for road commissioners, public safety professionals and the public to notify us when signs are down or need repair. This will help minimize expenses.

Jackson County 9-1-1 in conjunction with Mobile Training Unit 15 and Southern Illinois 9-1-1 Systems will sponsor telecommunicator training on September 12 – 16, 2011 at John A. Logan College. The training is provided by David Larton of First Contact 9-1-1. Jackson County 9-1-1 provides all the training necessary for your staff to meet the twenty-four (24) hour continuing education requirements for EMD re-certification. Please take advantage of this quality training program.

New Business – The semi-annual review of closed meetings minutes pursuant to the Open Meetings Act has been completed. Motion to approve the review by Dottie Miles. Seconded by John Hudson. Motion carried.

Director Lustig asked that the road sign inventory be suspended in an effort to reduce expenses. Director Lustig indicated that mechanisms are in place to notify the 9-1-1 Office when road signs need to be replaced or repaired. Mr. Clemons feels it is necessary to continue the road sign inventory procedure. Todd Sigler asked what the cost savings would be. Director Lustig indicated that he would compile those figures and have them available at the September Board Meeting.

Motion by Dottie Miles to enter into a three year contract agreement with Clearwave Communications of Harrisburg, Illinois for Four (4) 10 Mbps Dedicated Point to Point Ethernet Service over Fiber plus Point to Point fee between Host sites, for the Next Generation 9-1-1 Emergency Service IP Network. Seconded by John Hudson. Motion carried.

Old Business - Resolution 2011 – 01. Resolved that the Jackson County Emergency Telephone System Board agrees to petition the Illinois Commerce Commission for status as a 9-1-1 system service provider and appoints John H. Kelly and Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. as their attorneys for all matter relative to the petition to the Illinois Commerce Commission. Motion by Dottie Miles, seconded by Mark Berkowitz. Motion carried.

Motion to adjourn by Dottie Miles. Seconded by John Hudson. Motion carried.

Meeting adjourned at approximately 6:46 p.m.